### **JOB DESCRIPTION for Economics Supervisor**



#### **OVERVIEW**

The Economics Supervisor will guide newly arriving missionaries through the complexities of managing their personal and ministry finances in a cross-cultural environment, directly addressing the "Economics" element of the SETTLING program. This involves providing training and consultation on essential local procedures, such as opening bank accounts, managing foreign currency, and navigating tax requirements, to prevent financial instability. Ultimately, the supervisor's work ensures participants gain the financial self-sufficiency needed to sustain healthy, long-term service on the field. It is full time and support raising or self-funding is required. The role is based out of Bangkok, Thailand.

#### **KEY RESPONSIBILITIES**

- Financial Orientation Training: Develop and deliver practical training sessions on the "Economics" of living in Thailand, including local budgeting, cost of living, and managing financial expectations in a cross-cultural setting.
- Banking and Financial Systems Support: Guide new participants through essential local financial setup, such as opening local bank accounts, understanding payment systems, and setting up international fund transfers.
- Local Tax and Compliance Consultation: Serve as the primary resource for advising missionaries
  on local financial regulations, tax requirements, and reporting obligations to ensure legal and
  financial compliance.
- Currency and Exchange Management: Provide training and current information on foreign currency exchange rates, safe money management practices, and minimizing risk related to fluctuating currency.
- Long-Term Financial Health Planning: Offer individual consultations and resources focused on helping missionaries create sustainable, long-term personal and ministry budgets to ensure financial stability well beyond the initial settling period.
- Resource Curation and Vetting: Research and maintain a vetted list of trustworthy financial advisors, accountants, and software tools available locally to assist missionaries with complex financial needs.

### **REQUIRED QUALIFICATIONS**

- Must personally embrace <u>GFM's purpose</u>, vision, <u>values</u>. and <u>statement of faith</u>
- Must identify as a maturing believer in Jesus Christ with a high view of Scripture (2 Tim 3:16-17;
   Col 3:16-17)
- Must demonstrate humility, teachability, and an ability to work well with others (Eph 4:15)
- Must display advanced interpersonal relational skills and be dedicated to peacemaking (Heb 10:24-25)
- Must function well both independently and in a team environment (1 Cor 12:25-26)
- Must be able use or learn internal communications and technology systems (Email, Google Drive, Slack, Salesforce, etc.)
- Must be ready to experience significant missions training and discipleship through GFM's Missionary Training School (in person sessions or online)

#### **RECOMMENDED**

 A College Degree is preferred but not required; informal training/experience in administration, communications, team building, human resource management, organization, leadership, and/or ministry will be considered

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## **NEXT STEPS**

To find out more about Global Frontier Missions, please visit <u>our website!</u>
To apply to this position or to find out about other positions, please email <u>ThomasLee@gogfm.org</u>.
To consider further options, please <u>Contact Us</u> or <u>View Other Opportunities</u>.

Since GFM's mission is to make Jesus known, all staff must be committed to and able to implement that mission.