

JOB DESCRIPTION for Transportation Supervisor



OVERVIEW

The Transportation Supervisor manages the "Transportation" element of the SETTLING program, ensuring new missionaries safely and efficiently navigate the complex local systems of travel and commuting. This involves orienting participants to local public and private transit options, coordinating initial travel logistics, and advising on vehicle ownership, maintenance, and relevant licensing. Ultimately, this role equips missionaries with the knowledge and confidence to establish independent and reliable personal transportation for effective long-term ministry. It is full time and support raising or self-funding is required. The role is based out of Bangkok, Thailand.

KEY RESPONSIBILITIES

- **Local Transit Orientation:** Develop and deliver practical training on using local public and private transit options (e.g., buses, trains, ride-sharing apps, local taxis), focusing on efficiency, cost, and safety.
- **Licensing and Legal Compliance:** Provide expert guidance to missionaries on obtaining local driver's licenses, converting foreign licenses, and ensuring compliance with all local traffic laws and regulations.
- **Vehicle Acquisition and Vetting:** Assist participants in researching and vetting reliable options for purchasing or leasing private vehicles (e.g., cars or motorbikes), prioritizing safety, value, and local suitability.
- **Insurance and Maintenance Consultation:** Serve as the primary resource for advising on vehicle insurance requirements, finding trustworthy mechanics, and establishing routines for preventative vehicle maintenance.
- **Emergency Travel Planning:** Develop and communicate clear protocols for handling vehicle breakdowns, accidents, and other travel emergencies, ensuring missionaries know how to access help quickly.
- **Transportation Resource Management:** Curate and maintain an up-to-date resource guide that includes maps, essential phone numbers, preferred transport vendors, and tips for navigating common commuting challenges.

REQUIRED QUALIFICATIONS

- Must personally embrace [GFM's purpose](#), vision, [values](#), and [statement of faith](#)
- Must identify as a maturing believer in Jesus Christ with a high view of Scripture (2 Tim 3:16-17; Col 3:16-17)
- Must demonstrate humility, teachability, and an ability to work well with others (Eph 4:15)
- Must display advanced interpersonal relational skills and be dedicated to peacemaking (Heb 10:24-25)
- Must function well both independently and in a team environment (1 Cor 12:25-26)
- Must be able use or learn internal communications and technology systems (Email, Google Drive, Slack, Salesforce, etc.)
- Must be ready to experience significant missions training and discipleship through GFM's Missionary Training School (in person sessions or online)

RECOMMENDED

- A College Degree is preferred but not required; informal training/experience in administration, communications, team building, human resource management, organization, leadership, and/or ministry will be considered

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NEXT STEPS

To find out more about Global Frontier Missions, please visit [our website!](#)

To apply to this position or to find out about other positions, please email ThomasLee@gogfm.org.

To consider further options, please [Contact Us](#) or [View Other Opportunities](#).

Since GFM's mission is to make Jesus known, all staff must be committed to and able to implement that mission.